Project Director - Clinical research in medication abortion

ANSIRH program of the Bixby Center for Global Reproductive Health at UCSF Obstetrics, Gynecology & Reproductive Science

Interested candidates must apply via the UCSF Career's webpage (ucsfhr.ucsf.edu/careers). To find this posting, search using the job number (49982BR).

UCSF Job Number: 49982BR

Job Summary

The Project Director is responsible for the implementation of multiple research projects on complex reproductive health issues, specifically the telemedicine abortion study, the Young People's Sexual and Reproductive Empowerment project and other reproductive health studies as additional opportunities arise. The particular focus will be research on an innovative distribution study for medication abortion through telemedicine and supporting the development of new measures of the sexual and reproductive empowerment of young adults (SHREYA scale).

Experience with Black/African American, Latinx or Native American communities is a plus.

This position will be based in the ANSIRH research office in Oakland, California.

Key responsibilities of the Project Director position include:

- Study design and initiation: In collaboration with the Principal Investigator (PI) and study team, develops and oversees the implementation of new research and related processes. Ensures that all aspects of research studies are managed and completed according to developed study systems and protocols, including study design and tool development and Institutional Review Board (IRB) approval and renewal for studies. Exercises judgment in selecting the appropriate methods, techniques and evaluation criteria for obtaining high-quality results
- Study collaborator and site relationship management: Initiates and maintains relationships with study collaborators and sites (as applicable), including coordinating any relevant collaborator meetings
- Budget management and oversight: Manages budgets of multiple grant sources for projects and provides overall project quality assurance
- Study monitoring and maintenance: Secures data for studies, implements and manages all study materials, data collection tools, and participant tracking databases
- Project management and team supervision: Creates study timelines and task lists, trains and supervises team members in carrying out specific tasks
- Dissemination of findings: Contributes to completed study reports and manuscripts and develops plans to disseminate key findings to larger policy and general audiences.

Required Qualifications

- Bachelor's degree in public health, biology, nursing or related field, or equivalent combination of education and experience
- Experience in the conduct and management of clinical trials

- Knowledge of Food & Drug Administration (FDA) regulatory requirements and medical practice/techniques and terminology
- Advanced knowledge of clinical research practices, protocols, procedures and philosophy, and ability to apply knowledge and skills to recommend improvements in methodology
- Proven ability to perform all commonly applicable functions in word processing and spreadsheet software. Advanced knowledge of clinical information and documentation application programs
- Advanced ability to effectively lead one or more projects with competing to meet the demands of a fast-paced and dynamic work environment. Adaptable to quickly changing priorities
- In depth critical thinking skills to evaluate issues and identify a potential solution. Creatively addresses complex or new problems
- Advanced communication skills; including verbal and written, active listening, critical thinking, persuasiveness, advising and counseling skills. Clear and concise communicator
- Advanced interpersonal skills, including but not limited to: problem-solving, teamwork development, leadership with other team members. Works well with others to achieve common goals
- Proven ability to manage multiple large research project budgets
- In depth ability to work collaboratively with other cross-functional teams. In depth ability to interface, collaborate and influence / persuade other members of an extended study team
- Attention to detail and organization

Preferred Qualifications

- Master's degree in public health, biology, nursing or related field

ANSIRH / BIXBY CENTER FOR GLOBAL REPRODUCTIVE HEALTH

ANSIRH is a program of the Bixby Center for Global Reproductive Health, a multi-disciplinary academic center focused on the most pressing need for adolescent sexual health, family planning, abortion policy, maternal health and sexually transmitted infections. The Bixby Center is a key research entity of the Zuckerberg San Francisco General (ZSFG) Division of the Department of Obstetrics, Gynecology & Reproductive Science (OB/GYN & RS) at UCSF.

OBSTETRICS, GYNECOLOGY & REPRODUCTIVE SCIENCE

The Department of Obstetrics, Gynecology and Reproductive Sciences (Ob/Gyn & RS) is a major academic Department in the School of Medicine, engaged in clinical, research, and training activities at the Parnassus, Mt. Zion and San Francisco General Hospital (SFGH) campuses, as well as satellite locations throughout the Bay Area, with an annual operating budget of $77.2 million and the new Betty Irene Moore Women's Hospital at Mission Bay. The OBGYN Department has 102 full-time faculty, 136 other academic appointees, 39 post-doctoral fellows, 20 clinical fellows, 36 residents, 136 voluntary clinical faculty, and 266 staff. The mission of the UCSF Department of OBGYN & Reproductive Sciences is to improve the lives and health of all women through excellence, innovation and leadership in Patient Care, Scientific Discovery, Education, Advocacy. "Leading the way in women's health."

ABOUT UCSF

The University of California, San Francisco (UCSF) is a leading university dedicated to promoting health worldwide through advanced biomedical research, graduate-level education in the life sciences and health professions, and excellence in patient care. It is the only campus in the 10-campus UC system dedicated exclusively to the health sciences.

Location: Oakland, CA
License/Certification: n/a
Job Code and Payroll Title 9549 Clinical Research Analyst IV
Organization Campus
Work Days Monday - Friday, 8:00 am - 5:00 pm
Shift Days
Shift Length Other
Percentage100%

Equal Employment Opportunity
The University of California San Francisco is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, protected veteran or disabled status, or genetic information.
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